NATIONAL LIBRARY
(Republic of Mauritius)

ANNUAL REPORT
01 JULY 2017 TO 30 JUNE 2018
NATIONAL LIBRARY  
(Republic of Mauritius)

Corporate Information

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                Port-Louis 11302
OUR VISION

To develop the National Library as the nation’s leading documentary resource pertaining to the Republic of Mauritius, and as the apex library serving the needs of the Mauritian people at large in research, scholarship and creativity.

MISSION STATEMENT

To support the provision of, and access to, information for the nation. We are committed to collect and preserve the collective memory of the country to best serve the nation and to provide access to the information resources
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It is an honour and pleasure for me as Chairman of the National Library Board to present my first Annual Report of the National Library for the year 01 July 2017 to 30 June 2018.

The Annual Report is a valuable document, prepared on a yearly basis, which gives us an idea of all the core activities performed by the National Library of Mauritius namely, the management of National Library, the services provided, the implementation of new projects and the training and development of its human resources. Our objectives are to promote a culture of excellence at all levels in the management of National Library and to provide the best services to the Nation.

We also target at developing the National Library as the Nation's leading documentary resource in compliance with the code of Corporate Governance principles for Mauritius. We are committed through our best practices to collect and preserve the collective memory of the Country to serve the Nation.

To meet the challenges of the digital era, we are aiming to improve the standard of our services through the use of technology namely the Mediathèque, an updated website, the digitization of most materials and the use of internet to satisfy the needs, expectations of readers, researchers and the public at large.

During the year, the National Library has been trying hard to organize activities such as the World Book Day, round table in urban and rural areas, and books donation to promote a culture of reading among all the generations of the Mauritian society.

I wish to express my sincere appreciation to the Ministry of Arts and Culture and to members of National Library Board for their collaboration and support in terms of views, ideas and contributions for the efficient running of the National Library.

My thanks also go to the Director and staff of the National Library for their dedication, commitment, hard work and for their sense of responsibilities.
As in the preceding years, it gives me immense pleasure to present the National Library Annual Report July 2017 to June 2018. Through this report, I am able to illustrate the continuous services of the institution and our commitment to serve the users.

The year under review registered notable results despite the challenging conditions: the Memorandum of Understanding between the National Library of Mauritius and the National Library of China earlier signed in 2014 for three years was renewed in September 2017, thus strengthening our friendship with China. We also partnered with the Pakistan Embassy to open a Pakistan Corner in the Search Room of the Library. During the same period, the World Book Day Festivals, one of our core activities, was celebrated both in Mauritius and in Rodrigues.

In compliance with the Budget Speech of the Government to set up a National Médiathèque for all local artists, the National Library was chosen as the ideal site for this and in June 2018, on Music Day, the Honourable Minister of Arts and Culture, opened a Médiathèque in the National Library.

Despite our scarce staff, we were successful in accomplishing all the tasks, thanks to the hard work, dedication and professionalism of my staff. Furthermore, the support received from both the Parent Ministry and other stakeholders boosted the Library’s efficiency and effectiveness in its service delivery to the public.

As we begin a new financial year, we remain positive that the service delivery confidence will keep going upward, and, the presence of the new Chairman, since September 2017, will spur the desired growth and change.

Mrs T. K. Ramnauth
Director
Corporate Governance Report

01 July 2017 - 30 June 2018
Corporate Governance

This section highlights the corporate governance at the National Library in compliance with the code of Corporate Governance for Mauritius and in pursuant with the Financial Reporting Act 2004 as subsequently amended.

The Corporate Governance report describes the corporate governance structure set up at the National Library and it outlines among others, the control mechanisms established within the organization to enhance accountability, transparency, integrity and responsibility.

National Library Board

The National Library Board consists of representatives of ministries, representatives of academic institutions and other professional bodies. The constitution of the National Library Board is as follows:

- a chairperson, nominated by the Minister responsible for the subject of Arts and Culture;
- a representative of the Ministry responsible for the subject of education;
- a representative of the Ministry responsible for the subject of arts and culture;
- a representative of the Ministry responsible for the subject of finance;
- the Director of Archives;
- the Head of the Library Cadre;
- five librarians as follows:
  (i) one from an academic library;
  (ii) one from a public library;
  (iii) one from a special library;
  (iv) one designated by the Association of Urban Authorities;
  (v) one designated by the Association of District Councils.

The National Library Board formulates the general policies and strategies of the National Library while the Director is responsible for executing them and managing the day-to-day activities of the organization.
COMPOSITION OF THE NATIONAL LIBRARY BOARD

The composition of the National Library Board for the period 01 July 2017 to 30 June 2018 was as follows:

**Chairperson**
Mr Ranna Swamber (nominated in October 2017)

**Members**
*Representative of the Ministry of Education and Human Resources, Tertiary Education & Scientific Research*
Mrs Dahmiantee Beeharry Panray, Assistant Director

*Representative of the Ministry of Arts and Culture*
Mr Premchand Teeloku, Deputy Permanent Secretary (up to 20 November, 2017)
Mrs Hemila Ramnath, Deputy Permanent Secretary (as from December 2017)

*Representative of the Ministry of Finance and Economic Development*
Mrs Priyasy Bhantooa, Analyst

*Director of the National Archives*
Mrs Hemlata Devi Ramkalawan, Acting Director

*Head of the Library Cadre*
Mrs Vandana Hauroo, Head Library Cadre

*Representative of an Academic Library*
Mrs Savita Bhooabul, Librarian

*Representative of a Public Library*
Mr Désiré Laval Teddy Mike Lai Cheong King, Librarian (up to 06 November 2017)
Mrs Premila Issur, Library Officer (as from December 2017)

*Representative of a Special Library*
Mrs Devianee Peerun, Law Library Officer (as from October 2017)

*Representative of Association of District Councils*
Mrs Lakshmi Newoor, Library Clerk (as from October 2017)

*Representative of Association of Urban Authorities*
Mrs Bibi Nasseembee Peerbucus-Bahadoor, Senior Librarian (as from October 2017)

The National Library Board, under the chairmanship of Mr Ranna Swamber met five times during the period under review.
Sub-Committees of the National Library Board

In the conduct of its mandate and in line with good corporate practices, the National Library Board is shouldered by three Sub-Committees namely:

- The Finance Sub-Committee
- The Human Resource Sub-Committee
- The Strategy and Development Sub-Committee

The Finance Sub-Committee

The Finance Sub-Committee consists of 4 members of the Board as follows:

Mrs Priyasy Bhantooa - Chairperson
Mrs B. Nasseembee Peerbucus-Bahadoor - Member
Mrs Devianee Peerun - Member
Mr Premchand Teeloku - Member (up to November 2017)
Mrs Hemila Ramnath - Member (as from December 2017)

The responsibilities of the Finance Sub-Committee are as follows:

- Responsible for procurement and examination of the report of the Bid Evaluation Committee and make recommendation to the Board for award of contracts.
- Examine the Annual Estimates of the National Library and make recommendations to the Board accordingly.
- Examine the Financial Statements of the National Library and make recommendations to the Board accordingly.
- Make any other recommendations of a financial nature to the Board.

The Finance Sub-Committee met two times during the period under review.

The Human Resource Sub-Committee

The Human Resource Sub-Committee consists of 4 members of the Board as follows:

Mrs Dahmiantee Beeharry Panray - Chairperson
Mrs Hemlata D. Ramkalawon - Member
Mrs Premila Issur - Member (as from December 2017)
Mr Premchand Teeloku - Member (up to November 2017)
Mrs Hemila Ramnath - Member (as from December 2017)
Mr Mike Lai Cheong King - Member (up to November 2017)
The responsibilities of the Human Resource Sub-Committee are:

- Examine all staff matters in particular relating to recruitment, promotion, allowances and make recommendations to the Board for approval.
- Advise the Board on matters relating to employment policy/strategies, human resource development etc.

The Human Resource Sub-Committee met three times during the period under review.

➢ The Strategy and Development Sub-Committee

The responsibilities of the Strategy and Development Sub-Committee are:

- Ensure that the National Library has a current and relevant strategy and to oversee that the successful implementation of the Strategic Plan includes a vision and mission.
- On a quarterly or timely basis, receive a report from the Director regarding the status of the Strategic Plan and its implementation along with recommendations to ensure that goals and strategic objectives are being met.
- On an annual basis, review the strategic plan and make an assessment.

The Strategy and Development Sub-Committee did not meet during the period under review.
National Library Board Members’ Remuneration

The fees paid to the Chairperson and Board Members are in accordance with the recommendations of the PRB Report 2016.

The Chairperson of the National Library Board is paid Rs29,925 per month, plus travelling allowance at the appropriate rate for the holding of each Board Meeting.

Payment of Board fees of Rs890 plus travelling allowance at the appropriate rate per sitting to members of the National Library Board is made as per attendance.

The Chairperson of sub-committee is paid Rs1,195 plus travelling allowance at the appropriate rate per sitting.

Payment to members of sub-committees is made as per attendance and it is Rs815 plus travelling allowance at the appropriate rate per sitting.

Chairman, Board and Sub-Committee fees paid for the year 2017/2018 were as follows:

<table>
<thead>
<tr>
<th></th>
<th>Total Amount Board Meeting(Rs)</th>
<th>Total Amount Finance Sub-Cttee(Rs)</th>
<th>Total Amount Strategy &amp; Development Sub-Cttee(Rs)</th>
<th>Total Amount Human Resource Sub-Cttee(Rs)</th>
<th>Interview Panel (Rs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairman</td>
<td>286,665</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Board Members</td>
<td>47,210</td>
<td>8,200</td>
<td>-</td>
<td>11,145</td>
<td>9,835</td>
</tr>
</tbody>
</table>

Procurement of goods and services

The procurement of goods and services is conducted in accordance with the Public Procurement Act 2006.

There is a structure established within the organization to ensure compliance with procurement regulations and guidelines. The Bid and Evaluation Committee comprises the Director as Chairperson and at least three staff members from the various sections. The members evaluate the bids as per pre-determined criteria and submit their findings to the Finance Sub-Committee. The latter Committee screens the findings and submits their reports to the National Library Board for final approval.
STATEMENT OF RESPONSIBILITIES OF MEMBERS
OF THE NATIONAL LIBRARY BOARD

The members of the National Library Board acknowledge their responsibilities for:

➢ adequate accounting records and maintenance of effective internal control systems;
➢ the preparation of financial statements which fairly present the state of affairs of the National Library as at the end of the financial year and the results of its operations and cash flows for that period and which comply with the Financial Reporting Frameworks and Standards issued by the Financial Reporting Council in line with the Statutory Bodies (Accounts and Audit) Act; and
➢ the selection of appropriate accounting policies supported by reasonable and present judgements.

The Director of Audit of the National Audit Office is the external auditor responsible for an independent opinion on whether the financial statements show a true and fair view in accordance with the National Library Act 1996 and the Financial Reporting Act 2004.

Risk Management

The members of the National Library Board are made fully aware of the various issues and risks affecting the activities of the National Library. The members of the National Library Board are responsible for taking appropriate action to mitigate these risks using such measures, policies and procedures and other controls that they deem fit.

Governance

The members of the National Library Board endeavour to apply principles of good governance at the level of the National Library.

Ranna Swahmer
Chairperson
National Library Board

P. Bhantooa (Mrs)
Board Member
STATEMENT OF MEMBERS OF THE NATIONAL LIBRARY BOARD
ON INTERNAL CONTROL

The National Library Board acknowledges its responsibility for the setting up of adequate system of internal controls and for the setting up of appropriate policies to provide reasonable assurance that the control objectives have been attained. Management has the relevant experience and skills to ensure that proceedings and policies are well documented and consistently applied for the proper running of the National Library.

An effective and efficient system has been established at the National Library which includes:

➢ Proper segregation of duties whereby the different functions in process are cross checked and verified.
➢ Follow up and implementation of recommendation of the Director of Audit in order to improve the process and ensure proper accountability.
➢ Adequate supervision of duties performed by staff members by the Director.
➢ The assets of the National Library are properly safeguarded.
➢ All cheques issued by the National Library are signed by two authorized signatories.

[Signatures]

Ranna Swamber
Chairperson
National Library Board

P. Bhantooa (Mrs)
Board Member
1. **Planning and Development**

1.1 ISO 9001:2008 Quality Management System

During the period under review, the National Library maintained its ISO certification as it conformed to all the needs and requirements of the ISO 9001:2008 standards. Regular internal audits ensured that all processes were performed as per our documented quality management system. Minor non-conformities identified were immediately corrected. External auditors from the Mauritius Standards Bureau carried out a verification of the effectiveness of our system and renewed our certification to the ISO 9001:2008 Quality Standards which remains valid up to 14 September 2018. During the period under review, the National Library has already migrated to the new ISO 9001:2015 Quality Management System. External auditors from the Mauritius Standards Bureau have yet to conduct an external audit of all our processes and award us the ISO 9001:2015 certificate.

1.2 Customer Focus

As per the requirements of the ISO 9001:2008 and ISO 9001:2015 standards, the National Library has to consistently monitor information that relates to the customers’ perceptions to determine if their requirements have been met. The National Library uses the following methods for monitoring and measuring customer perception:

1. Customer satisfaction survey
2. Implementing a complaint handling process
3. Implementing a process for considering suggestions from customers

1.3 Customer Satisfaction Survey

A customer satisfaction survey was carried out in the last quarter of 2017. For this purpose, a questionnaire was distributed to collect data from our customers. Out of the total number of respondents, 50% expressed their views that our services were excellent, 41% found our services to be good, while 9% said that the services were fair. 41% of the customers surveyed made the following suggestions for improvement of the library service:

- Provision for sign posts for easier visibility
- Provision for online requests for photocopies
- Provision for documents to be made available in digital format
- Provision for a corner for group work
- Provision for an open access to books

The survey provided evidence that our customers were fully satisfied with the library and information services which they have received.
1.4 Customer Complaints

Complaints, whenever expressed, reveal that the customer is dissatisfied with the service he/she had received. The National Library is very prompt in dealing with complaints and a procedure has been set in place to deal with any problem that our customers face. During the year under review, only 3 complaints had been received: one relating to a technical problem with the printer, second one concerning the “visibility of the National Library” and the last one again a technical problem with one of the computers in the Search Room. All the problems have been solved and users were informed accordingly.

1.5 Suggestions from Users

During the year under review, the National Library received only one suggestion. This was related to the introduction of plastic cards for users so that they do not have to undergo the same procedures every time to have access to the services which the National Library provides. The suggestion was considered but in the present context, it was not practical to issue such membership cards. The user was officially informed and thanked for his suggestion.
2. **National Library Mandates**

2.1 **Cataloguing-In-Publication (CIP)**

The CIP catalogue record is a brief description of a publication based on internationally-established library standards. It includes bibliographic information (on author, title, subject headings), classification numbers and International Standard Book Number that is used by book buyers, readers and researchers to identify and locate publications. Standardized descriptive information makes it possible to distribute information about publications throughout the world.

CIP is a free service offered by the National Library of Mauritius to local printers, publishers and authors since 2001 and involves the preparation of cataloguing entries for new books in advance of publication. The CIP data is then printed on the verso of the title page of the book.

For the year 2017-2018 the National Library received and processed 13 applications for CIP data.

2.2 **National Bibliography of Mauritius**

The National Bibliography of Mauritius lists everything that is published in our country and is compiled on an annual basis. This is an important tool for research and scholarship which helps in identifying, selecting and locating publications.

During the year under review, the National Bibliography of Mauritius for the year 2016 was compiled, edited and uploaded on the website of the National Library.
2.3 National Union Catalogue (NUC)

The National Union Catalogue (NUC) reflects the collections of the selected Mauritian libraries and the Mauritius National Bibliography. It is a central database of catalogue records to which local libraries contribute bibliographic records and holdings information. It is also used as a source of catalogue records by libraries throughout Mauritius. Taking cognizance of this fact, the National Union Catalogue Project was implemented with the collaboration of the following libraries:

1. The National Library of Mauritius
2. The City Library
3. The Olof Palme Library
4. The Simone de Beauvoir Library
5. The Carnegie Library
6. The Mahatma Gandhi Institute Library
7. The National Resource Centre, Open University of Mauritius
8. The Police Library
9. The Mediathèque Centre, Institut Français de Maurice
10. The University of Technology Mauritius Resource Centre
11. The Malcom de Chazal Public Library
12. The Knowledge Centre, Entreprise Mauritius

In simple terms, the NUC aims to show which Mauritian publication is held in which library.

This provides numerous advantages to users who, after browsing the NUC online, may decide which library to go to consult the document. The NUC also serves the purpose of facilitating inter-library loan and sharing resources among libraries for the benefits of all users.

During the year 2017-2018, the total number of records added to the NUC amounted to 79 and as at 30th June 2018, the holdings of records in the database reached 81,852 units.

Some libraries provide a file of records which are directly loaded to the NUC.

2.4 Computerisation

The recent development and application of information and communication technologies have brought unprecedented changes and transformation to libraries and information services. The National Library has been using ICT to provide value-added information services through web technologies to implement the Online Public Access Catalogue (OPAC), the National Union Catalogue (NUC) and the Union List of Periodicals (ULP). ICT have also been used to provide
access to a wide variety of digital information resources to customers, such as, Emerald, Ebsco, EU Info Point and Windows of Shanghai e-Books.

2.5 Online Public Access Catalogue (OPAC)

The National Library’s Online Public Access Catalogue (OPAC) allows users to search the entire catalogue online, conveniently and quickly, using one or more search criteria. One can search the OPAC by author, title, keywords, class number or one or more of these combined together. Users can access the OPAC via the National Library’s website (http://national-library.govmu.org) from any location on a 24/7 basis. In order to safeguard and protect all the bibliographical information from any disaster found in the Library Management System, the National Library kept copies of backup tapes offsite.

2.6 Website

The National Library website, besides containing corporate information such as the objectives of the Library and its services, also provides information on its customer charter, opening hours, rules and regulations, vacancies and latest news and events organised during the year. Users can access various publications of the National Library, such as, past annual reports, strategic plans, National Bibliography of Mauritius and the Directory of Libraries and Documentation Centres. Users can also download application forms for ISSN and CIP. Access to the Online Public Access Catalogue (OPAC), the National Union Catalogue (NUC) and the Union List of Periodicals (ULP) is available through the website.

The National Library regularly updates its website. The address of the National Library Website is http://national-library.govmu.org

2.7 International Standard Serial Number (ISSN)

The National Library ISSN Centre which is part of the international ISSN Network has the responsibility to assign International Standard Serial Numbers (ISSN) to serials published in Mauritius and Rodrigues. The ISSN is a standard identifier for serials (e.g., journals, magazines, newsletters, newspapers, annuals) whether published in print, online or in other media. Each medium version is assigned a separate ISSN. Details of all serial titles registered by the Mauritian ISSN Agency are sent to the ISSN International Centre, Paris and these data are then published in the ISSN Portal which are accessible to all ISSN Centres.

In April 2018, Mauritius was elected member of the ISSN Governing Board for a two-year mandate.

During the year 2017-2018, the ISSN Regional Centre received 32 applications for ISSN. During the year under review, more organisations and publishers were sensitized on the importance of ISSN for serial publications.
3. **Acquisition and Processing of Library Materials**

3.1 **Holdings of the National Library**

One of the main responsibilities of the National Library is to maintain and develop a comprehensive collection of library materials pertaining to Mauritius and Mauritian people. Six copies of each work published in Mauritius are acquired by the National Library through the legal deposit system. These include books, periodicals, newspapers, maps, stamps and audio-visual materials. Other sources of acquisition of library materials are through donation and purchase. It is worthy to note that during the year under review, donations were received from the Embassy of the People’s Republic of China and the Pakistan Embassy.

The holdings of the National Library as at 30th June, 2018 were **629,202**.

The total number of library materials acquired during the period starting 1st July 2017 to 30th June, 2018 was **20,063**.

An overview is presented in the following table:-

<table>
<thead>
<tr>
<th>Library Materials</th>
<th>Downloaded</th>
<th>Legal Deposit</th>
<th>Donation</th>
<th>Purchase</th>
<th>UN</th>
<th>IMF</th>
<th>WB</th>
<th>EU</th>
<th>WIPO</th>
<th>Window of Shanghai</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books/Monograph</td>
<td>2,182</td>
<td></td>
<td>91</td>
<td>7</td>
<td>89</td>
<td>41</td>
<td>-</td>
<td>2</td>
<td>-</td>
<td>-</td>
<td>76</td>
</tr>
<tr>
<td>Periodicals</td>
<td>3,918</td>
<td>149</td>
<td>-</td>
<td>43</td>
<td>1</td>
<td>12</td>
<td>7</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>4,200</td>
</tr>
<tr>
<td>Annual Reports</td>
<td>387</td>
<td>7</td>
<td>-</td>
<td>6</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>2</td>
<td>-</td>
<td>-</td>
<td>402</td>
</tr>
<tr>
<td>Newspaper</td>
<td>12,537</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>12,537</td>
</tr>
<tr>
<td>CD/CDROMS/VCD/DVD</td>
<td>66</td>
<td>16</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>82</td>
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<tr>
<td>Stamps</td>
<td>-</td>
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<td>-</td>
<td>-</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>12</td>
</tr>
<tr>
<td>Maps</td>
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<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Pamphlets</td>
<td>342</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>342</td>
</tr>
<tr>
<td>Other</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Total</td>
<td>70</td>
<td>19,432</td>
<td>275</td>
<td>138</td>
<td>42</td>
<td>12</td>
<td>11</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>76</td>
</tr>
</tbody>
</table>

3.2 **Accessioning**

Libraries need to maintain records of all materials acquired and for this purpose an Accession Register is maintained. This register constitutes a permanent record of the library documents collection. During the year under review, **2,589** documents were accessioned.
Details are shown in the table below:-

<table>
<thead>
<tr>
<th>Category</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mauritiana</td>
<td>2,083</td>
</tr>
<tr>
<td>UN</td>
<td>72</td>
</tr>
<tr>
<td>IMF</td>
<td>39</td>
</tr>
<tr>
<td>EU</td>
<td>1</td>
</tr>
<tr>
<td>Audio Visual Materials</td>
<td>115</td>
</tr>
<tr>
<td>Window of Shanghai collection</td>
<td>261</td>
</tr>
<tr>
<td>Maps</td>
<td></td>
</tr>
<tr>
<td>Stamps</td>
<td>18</td>
</tr>
<tr>
<td>TOTAL</td>
<td>2,589</td>
</tr>
</tbody>
</table>

### 3.3 Classification and Cataloguing

Classification is one of the major tasks undertaken by library staff to organise library materials in a standard order which helps for easy browsing, searching and retrieval.

The catalogue serves as an indispensable tool for identification, location and eventually to the physical access of the materials. Without these technical activities, the collection would remain unexploitable.

During the year under review, 2,589 library materials were processed. Cataloguing of library materials was carried out according to the 2\textsuperscript{nd} edition of the Anglo-American Cataloguing Rules while classification work was done according to the 23\textsuperscript{rd} edition of the Dewey Decimal Classification Scheme. Subject headings based on the Library of Congress Subject Headings (22\textsuperscript{nd} edition) were prepared for the documents.

### 3.4 Multimedia Library / Mediathèque

During the year under review, the Audio-Visual section was revamped into a multi-media library and is now known as the Mediathèque Nationale. The launching ceremony was held on 21\textsuperscript{st} June, 2018 by the Hon Prithivirajsing Roopun, Minister of Arts and Culture. The Mediathèque is unique in itself and holds a collection of more than five thousand sound and video recordings of local artists. The aim of this multi-media library is to preserve the non-print materials for posterity as part of our national heritage. It is also well-equipped with TV, CD Players and other accessories for listening and viewing the recordings. Actually the public can have access to a wide variety of locally produced sound and video recordings free of charge. There is a variety of collection of recordings of the Mauritian legendary artists as Ti-Frere, Sona Noyan, Gowry brothers and Serge Lebrasse etc. It also has a vast collection of the Mauritian folklore: Bhojpuri, Sega, Tamil, Marathi, Telegu, Qawali and Chinese songs. Plays from Dev Virasawmy, Komiko and others are at the disposal of the public.

115 multi-media materials were acquired for the year July 2017 to June 2018.
3.5 Preservation and Conservation

One of the statutory functions of the National Library is to preserve for posterity the local print heritage of Mauritius. The National Library has, therefore, put in place various preservation measures in order to safeguard its documents as long as possible. The preservation techniques adopted are as follows:

(1) Binding and repairs
(2) Provision of appropriate storage conditions
(3) Use of protective enclosures for damaged materials

Binding Section

(1) Binding and repairs

Binding is one way of preserving documents. The Binding section is responsible for the care of the library’s collection by providing the following facilities:

- Minor repairs of slightly damaged materials to extend their use.
- Binding to compile the maximum number of issues in a bound volume.
- Strengthen paperbacks to increase their circulation life.
- Binding unbound monographs and serials.
- Providing boxes for fragile, brittle or severely damaged materials.

The table below gives an indication of the work undertaken by this section during July 2017–June 2018:

<table>
<thead>
<tr>
<th>Types of Library Materials Bound</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books</td>
<td>185</td>
</tr>
<tr>
<td>Newspapers</td>
<td>128</td>
</tr>
<tr>
<td>Periodicals and Government Gazettes</td>
<td>426</td>
</tr>
<tr>
<td>Miscellaneous (such as cutting of all papers, forms and cards, laminating, cutting of sheets for other organisations)</td>
<td>991</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>1,730</strong></td>
</tr>
</tbody>
</table>
(2) Provision of appropriate storage conditions

The library takes care of its collections by providing for appropriate storage conditions. As such, temperature, humidity and light conditions are constantly monitored in order to prevent the further deterioration of its paper-based materials.

3.6 Indexing and Abstracting

Indexing and Abstracting service is a service that provides summaries of articles in documents for referencing. The primary objective of indexing and abstracting is to save the time of information seekers by enabling them to retrieve specific information in the shortest possible delay. A list of indexing terms partly based on the Library of Congress Subject Headings is being used as thesaurus.

As at June 2018, 300 articles were indexed and abstracted in our database

3.7 Press cuttings and scanning of documents

Current issues of local press as well as back issues of newspapers are widely used as information resources by users of the National Library.

For current issues, the National Library holds a collection of press clippings on various subjects of interest related to the Republic of Mauritius.

For the year under review, the National Library added 385 press clippings on: Chagos, villages/places, arts & culture, culture, important personalities, death penalty, history, National Library, languages, electoral reform, gender and made them available to our readers on request.

To add value to this service, press articles are also being scanned, indexed and stored on external hard discs that are made available to users for searching on selected topics.

3.8 SPECIAL COLLECTIONS

3.8.1 United Nations (UN) Publications

Since September 2000, the National Library is also the depository library for United Nations publications. Access to United Nations documents and publications are free. As at June 2018, the collection comprised of 5,670 items and contains information in both print and electronic formats. The collection includes the official reports and documents of the General Assembly, the Security Council, the Economic and Social Council and the International Court of Justice. It also contains documents of affiliated agencies (UNDP, UNEP and UNICEF). The United Nations Collection is an open access collection housed in the Search Room of the National Library. Users can search these materials on the National Library’s Online Public Access Catalogue (OPAC).
3.8.2 International Monetary Fund (IMF) Publications

Being a depository library for the International Monetary Fund publications, the National Library also provides access to up-to-date IMF publications free of charge for reference and research purposes. The IMF collection comprised of 4,334 items as at June 2018 covering a wide range of subjects such as climate change, health care, pensions, global economy, financial crisis, economic development, macroeconomics, poverty reduction, trade, globalization and much more.

Other publications include the following:-

- Balance of Payments Statistics
- Direction of Trade Statistics
- Global Financial Stability Report
- Government Financial Statistics
- IMF Country Report
- IMF Policy Discussion Papers
- International Financial Statistics
- Occasional Papers
- Pamphlet Series
- Statistical Papers
- World Economic and Financial Surveys
- World Economic Outlook Surveys

3.8.3 European Union (EU) Publications

The National Library became the depository library for European Union Publications in June 2010. This collection comprises of information on the EU, its functions, policies and programs and on the various EU institutions and covers a wide range of subjects such as agriculture, economy, energy, environment, external relations, finance, industry, justice, scientific and technical research, sports and trade. The aim of this special collection is to provide information on EU matters to students, researchers and the general public at large. The National Library is the only library in Mauritius providing such services related to the EU. All these materials are available in the open access section of the Search Room.

3.8.4 China Corner

The “Window of Shanghai” is a Chinese book donation programme launched by the Shanghai Public Library, and supported by the Shanghai Government. This programme aims to introduce Chinese culture and promote Shanghai’s presence to the outside world through donating Chinese or China-related publications. The National Library has been receiving books from the Shanghai Library since 2015. The China Corner was launched in April 2017.

As at June 2018, the “Window of Shanghai” collection comprised of 2,948 books in Chinese, English and French, 16 books from Nanjing and 24 from China, foreign languages Press Beijing. The subjects range from arts, economy, people, philosophy, literature, culture, folk traditions and history to nature, cookery, traditional Chinese medicine and architecture, ancient and contemporary Shanghai and China. These books are housed in the Search Room of the National Library.
4. Serving Our Customers

4.1 Customer Service

Reference Service

The National Library aims to provide a top-class information service to its customers. An encouraging feature is the fact that its clientele has continued to increase over the month. The National Library offers a personalized quality service to its users in a spacious air conditioned Search Room. Library and information services are also provided through phone, e-mail and fax.

During the year under review, the library attended to 63 requests for information by phone and 39 requests by mail. For the period under review, the total number of users availing themselves of the services of the Search Room was 9,353. At the end of June 2018, the National Library had already received over 112,000 users.

4.2 Search Room Services

The table below illustrates the number of requests received and attended to for books, newspapers, periodicals, use of Internet services, audio-visual materials and photocopies during the year under review.

<table>
<thead>
<tr>
<th>REQUEST FOR REFERENCE/INFORMATION SERVICE</th>
<th>NUMBER</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Requests for Books</td>
<td>2,288</td>
</tr>
<tr>
<td>2. Requests for Newspapers and Periodicals</td>
<td>3,678</td>
</tr>
<tr>
<td>3. Requests for use of the Internet</td>
<td>1,385</td>
</tr>
<tr>
<td>4. Requests for Audio-Visual materials</td>
<td>2</td>
</tr>
<tr>
<td>5. Requests for photocopies</td>
<td>10,840</td>
</tr>
<tr>
<td>6. Requests by phone</td>
<td>63</td>
</tr>
<tr>
<td>7. Requests by Mail (local)</td>
<td>26</td>
</tr>
<tr>
<td>8. Requests by Mail (overseas)</td>
<td>13</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>18,295</td>
</tr>
</tbody>
</table>
5. **Outreach Activities**

5.1 World Book Day 2017 in Rodrigues

From 1\textsuperscript{st} July to 4\textsuperscript{th} July 2017, the National Library in collaboration with the Rodrigues Regional Assembly organized a festival of books in the context of the World Book Day in Port Mathurin, Rodrigues. Hon. P. Roopun, Minister of Arts and Culture and Mr Serge Clair, Chief Commissioner of Rodrigues, were the Chief Guest at the Opening Ceremony held on Saturday 1\textsuperscript{st} July, 2017. Mrs T. K. Ramnauth, Director of the National Library also addressed the floor.

The National Library had seized this opportunity to conduct a workshop on Binding, Preservation and Conservation techniques. Mr. A. Appadoo, Binder at the National Library, was instrumental in sharing experiences with the participants.

5.2 Opening of a ‘Pakistan Corner’

A Pakistan Corner was put up at the National Library during an Opening Ceremony held on 13\textsuperscript{th} July, 2017, by the Chief Guest, Hon. P. Roopun, Minister of Arts and Culture in the presence of Mr Ahmed Nadeem Mustapha, Chargé D’Affaires and Ag. High Commissioner of the Islamic Republic of Pakistan. Some 206 books, 12 CDs and 22 DVDs were donated by the Pakistan Embassy, and they are at present shelved in the Search Room of the National Library. Most of the books are on tourism, agriculture, IT, education and architecture.
5.3 Round Tables

In its endeavor to sensitize the population at large on literary issues, the National Library regularly organized a series of “Round Tables” on selected themes in collaboration with other stakeholders throughout the island. In 2017, the National Library first targeted the student community of Mauritius so as to create awareness on the benefits of reading, writing and publishing. In this respect, the National Library organized Round Tables at different educational zones so as to reach a maximum of students. On the 9th of August 2017, the National Library launched a round table at the National Library for Zone 1 with the theme “Our Identity since Independence”. That was pursued in different educational zones on 23rd, 26th, and 27th February 2018 respectively.

Similarly, in the context of World Book Day celebrations 2018 and in line with the vision of the National Library to inculcate the importance of books in the life of the individual, a Round Table was organized on 23 April 2018 on the theme “Can books change our lives?”. That event was held at the National Library and had speakers Dr J. Chemen, Head, Centre for Quality Assurance, Mahatma Gandhi Institute, and Mrs A. Aujayeb, Chairperson of the President’s Fund for Creative Writing respectively.

The same event was also organized on 23 May, 2018, at Sir Leckraz Teelock SSS at Flacq. Dr J. Chemen and Mr. S. Peerthum, Historian at the Aapravasi Ghat Trust Fund interacted with the participants. The success of that event was characterized by a great participation of various Secondary Schools.
5.4 Book Donation Ceremony


In this context, a three-member delegation from the Shanghai Library attended the ceremony. Mr Zhou Deming, Vice-Director, conducted the workshop, attended by some sixty participants, who were all members of the Council and staff of other libraries.
5.5 Renewal of the Memorandum of Understanding between the National Library of Mauritius and the National Library of China.

The Signature Ceremony for the renewal of the Memorandum of Understanding (MoU) between the National Library of Mauritius and the National Library of China was held on Monday 18th September 2017 at the National Library, Port Louis.

The Mauritian counterpart was headed by Hon. Prithvirajsing Roopun, Minister of Arts and Culture, along with Dr(Mrs) N. Luckheenarain, Permanent Secretary, Ministry of Arts and Culture, and Mrs T. K. Ramnauth, Director of the National Library while the Chinese counterpart was represented by its Head of Delegation and Director of the National Library of China, Mr Han Yongjin, and four other members.

The renewed MoU was based on the following:

- Cooperation and mutual support through the exchange of information on the development of new programmes and services.

- Exchange of high level delegation visits on the basis of the principle of reciprocity.

- Exchange of visits between staff for professional work, training, communication, study and technical expertise.

- Cataloguing, conservation, and digitization.
5.6 World Book Day Celebrations 2018

The “World Book and Copyright Day” was proclaimed in 1995 by UNESCO and is celebrated on 23rd April of every year. This is a symbolic date for world literature in order to pay tribute to books and authors and to encourage everyone to discover the pleasure of reading and at the same time aiming at promoting publishing and copyright.

In line with UNESCO, since 2003 the National Library has made the World Book Day a yearly event with a view to sensitize public on the importance of reading. For the year under review, the National Library in collaboration with various stakeholders celebrated its 15th edition of the World Book & Copyright Day at the Trianon Shopping Park from Thursday 03 May to Sunday 06 May, 2018.

Hon. Prithvirajsing Roopun, Minister of Arts and Culture who was the chief guest of the ceremony, officially opened the Book Festival on Thursday 03 May, 2018.

18 exhibitors took part in the event whereby various collections were put at the disposal of the general public at interesting prices. The 4-day festival included an array of educational, literary and cultural activities. Some books were launched on that day. An exhibition of rare documents of the National Library and an exposition in collaboration with the National Archives were also held to mark the 50th years of independence of Mauritius.
5.7 Setting-up of the “Mediathèque”

In the context of the Music Day, the National Library in collaboration with the Ministry of Arts and Culture, launched a “Mediathèque” on 21st June, 2018. Hon. Prithvirajsing Roopun, Minister of Arts and Culture, was the Chief Guest of the launching ceremony.

Our local artists have greatly contributed in the development of our cultural heritage. In order to render more accessible the locally produced sound and video recordings, the National Library has set up the “Mediathèque”, a dedicated space whereby users can have access to a collection of more than five thousand recordings. The collection is comprised of Séga, Bhojpuri, Tamil, Telegu, Marathi and Chinese songs produced by renowned local artists and institutions.
6. THE STAFF

Confirmation of Staff

- Ms Bibi Farheen Shazia Sunnooman, Library Attendant, with effect from 21 October 2017

Resignation of Staff

- Mrs Vandhana Devi Poontaub, Library Officer, with effect from 08 September 2017
- Mr Jayen Ramsamy, Librarian, with effect from 17 October 2017

Appointment of Staff

- Mrs Sandhya Devi Ramdhean, former Clerk/Word Processing Operator, was appointed Management Support Officer, with effect from 23 March 2018, on a probationary period of six months
- Mrs Marie Doris Chantal Henry, former Clerk/Word Processing Operator, was appointed Management Support Officer, with effect from 23 March 2018, on a probationary period of six months

Promotion of Staff

- Mr Ashvin Appadoo, former Binder, was promoted Senior Binder, with effect from 21 May 2018
7.. Promoting Human Resource Development

7.1 Students on Placement

In order to enable students to encounter a workplace environment and acquire skills to enhance future employment opportunities, the National Library works in collaboration with the University of Mauritius, the Open University of Mauritius, the University of Technology, Mauritius and the Mahatma Gandhi Institute by accepting that students undergo internship as follows:

Open University of Mauritius Students following the BA (Hons) in Library and Information Science

Students of the Open University of Mauritius were on a training placement at the National Library to have a brief introduction of the various library tasks as follows:

Year 2018
1. One-Week Library Placement – Year 2, Semester 2 students – Open University of Mauritius – BA (Hons) in Library and Information Science – April-May 2018

   (a) Ms Jannick St Paul Chellapen
   (b) Mr Toraub Sheik Mohammad Shezad
   (c) Ms Deeksha Bhoobun
   (d) Mrs Hemlata Gokool
   (e) Ms Mandika Matadin
   (f) Ms Sudha Beeharry
   (g) Ms Nita Goorah
   (h) Ms Ashwini Oodhorah
   (i) Mr Yasseen M. Ali Peeraullee
   (j) Mr Aswin Tej Persand
   (k) Mr Tooshnima Seetal
   (l) Ms Jayalakshmi Ramphul
   (m) Mrs Bibi Dilshad Nohur-Aubdool

Students’ Work Experience Placement

Students of the Mahatma Gandhi Institute were on placement at the National Library as follows:

01st to 13th July 2017
- Ms Ashwini Devi Bansoodeb, BA (Hons) Mauritian Studies Year II
- Ms Raveena Hemrage, BA (Hons) Mauritian Studies Year II
- Ms Nitisha Oree, BA (Hons) Mauritian Studies Year II
**STUDENTS’ WORK PLACEMENT**

BA (Hons) History, Heritage and Cultural Tourism Students from the University of Mauritius were on placement at the National Library as follows:

*01st August to 05th October 2017*

Mr Audit Keshaw  
Ms Edouard Georgina  
Ms Gopaul Tushtee  
Ms Leckraj Kussum  
Ms Mallet Marie Tricia  
Ms Nobin Thylam Devi  
Ms Katserem Emily Rutendo  
Ms Damry Shika  
Ms Nagamootoo Karvyshee  
Ms Nunkoo Nivesha

### 7.2 Training offered to the Staff

The National Library supports the continuous professional development of staff, and ensures that the upgrading of knowledge and skills of existing staff is maintained. Training was offered by local institutions to staff of the National Library.

- Mrs Toolsee Kreetee Ramnauth, *Director*, attended the “Training on Procurement Procedures” on Wednesday 02 August 2017, conducted by the Ministry of Arts and Culture.

- Mr Devendre Kumar Jodhun, acting as *Officer-in-Charge*, attended the “Awareness Session on IT Security” on Thursday 17 August 2017, at the Ministry of Arts and Culture.

- Mr Poobarlen Cunniappen, *Driver/Office Attendant*, attended the training course “Basic Communication Skills” on Wednesday 13 September 2017, conducted by the Civil Service College, Mauritius.

- Mrs Coumaravadee Curoopen, *Library Officer* and Mrs Kheemah Ganga, *Library Clerk*, attended a training session on “Handling Difficult Customers” on Friday 15 December 2017, conducted by the Civil Service College, Mauritius.

- Mr Mooneswarsingh Matheoarsing, *Senior Accounts Officer*, attended a training course on ‘Public Financial Management Planning and Control’ on Tuesday 27 and Wednesday 28 February as well as Friday 02 March 2018, conducted by the Civil Service College, Mauritius.

- Mrs Bibi Nassim Meer-Hossen, *Library Officer*, attended the Training Programme on “Customer Service Excellence” on Tuesday 27 March and Tuesday 03 April 2018, conducted by the Civil Service College, Mauritius.
7.3 Committees and Meetings attended by staff

- Thursday 06 July 2017, Dr (Ms) Helena Lam, Ag. Librarian, was delegated to attend the 2nd Meeting of the Public Records Appraisal Committee at the National Archives Department

- Monday 31 July 2017, Mr Mooneswarsingh Mathoorasing, Senior Accounts Officer, attended a bilateral meeting with the representatives of EXIM Bank as regard to the implementation of the project of construction of a building for the National Archives Department and the National Library, Ministry of Finance and Economic Development and Ministry of Arts and Culture

- Friday 18 August 2017, Mr Devendre Kumar Jodhun, Officer-in-Charge, attended a meeting in view of the setting up of the Bihar Museum, Ministry of Arts and Culture

- Thursday 24 August 2017, Dr (Ms) Helena Lam, Ag. Librarian, was delegated to attend the 3rd Meeting of the Public Records Appraisal Committee at the National Archives Department

- Tuesday 24 October 2017, Dr (Ms) Helena Lam, Ag. Librarian, was delegated to attend the 12th Centre de Lecture Publique et d’Animation Culturelle (CELPAC) Board Meeting at the CELPAC Unit

- Thursday 26 October 2017, Dr (Ms) Helena Lam, Ag. Librarian, was delegated to attend the 4th Meeting of the Public Records Appraisal Committee at the National Archives Department

- Tuesday 07 November 2017, Mrs Chintamani Devi Sahadew, Library Officer, was delegated to attend a meeting in connection with a 12-Hour Inter Ministerial Relay Walk/Jog/Run for fun organised by the Ministry of Youth & Sports at the Ministry of Arts and Culture

- Friday 12 November 2017, Dr (Ms) Helena Lam, Ag. Librarian, was delegated to attend the 13th Centre de Lecture Publique et d’Animation Culturelle (CELPAC) Board Meeting at the CLAC Abercrombie

- Wednesday 06 December 2017, Dr (Ms) Helena Lam, Ag. Librarian, was delegated to attend the 14th Centre de Lecture Publique et d’Animation Culturelle (CELPAC) Board Meeting at the Ministry of Arts and Culture

- Tuesday 30 January 2018, Mrs Chintamani Devi Sahadew, Library Officer, was delegated to attend a meeting in relation to ‘CodeCraft 2018’ at the Mauritius Institute of Education

- Tuesday 06 February 2018, Mrs Chintamani Devi Sahadew, Library Officer, attended a Meeting on ‘Mediathèque Project’ at the Ministry of Arts and Culture

- Monday 05 March 2018, Dr (Ms) Helena Lam, Ag. Librarian, was delegated to attend the 15th Centre de Lecture Publique et d’Animation Culturelle (CELPAC) Board Meeting at the Ministry of Arts and Culture
- Monday 02 April 2018, Mr Mooneswarsingh Mathoorasing, Senior Accounts Officer, was delegated to attend a meeting on Budget for FY 2018-2019 at the Ministry of Arts and Culture

- Wednesday 09 May 2018, Mrs Chintamani Devi Sahadew, Ag. Senior Library Officer, was delegated to attend the 1\textsuperscript{st} meeting of the Technical Committee on “Conceptualisation and Mounting of an Exhibition of the Civil Service on the Socio-Economic Development of Mauritius” at the Ministry of Civil Service and Administrative Reforms

- Friday 25 May 2018, Mrs Bibi Nassim Meer-Hossen, Library Officer, was delegated to attend the 2\textsuperscript{nd} meeting of the Technical Committee on “Conceptualisation and Mounting of an Exhibition of the Civil Service on the Socio-Economic Development of Mauritius” at the Ministry of Civil Service and Administrative Reforms

- Thursday 31 May 2018, Mr Devendrekumar Jodhun, Office Supervisor, was delegated to attend a meeting on Music Day 2018 at the Ministry of Arts and Culture

- Wednesday 06 June 2018, Dr. (Ms) Helena Lam, Ag. Librarian, was delegated to attend a meeting in relation to the 11\textsuperscript{th} World Hindi Conference at the Ministry of Arts and Culture

- Tuesday 12 June 2018, Mrs Chintamani Devi Sahadew, Ag. Senior Library Officer and Mr Devendrekumar Jodhun, Office Supervisor, were delegated to attend a meeting on Music Day 2018 at the Ministry of Arts and Culture

- Thursday 14 June 2018, Mrs Chintamani Devi Sahadew, Ag. Senior Library Officer, was delegated to attend the 3\textsuperscript{rd} meeting of the Technical Committee on “Conceptualisation and Mounting of an Exhibition of the Civil Service on the Socio Economic Development of Mauritius” at the Ministry of Civil Service and Administrative Reforms

- Tuesday 26 June 2018, Mrs Bibi Nassim Meer-Hossen, Library Officer, was delegated to attend a meeting on “Conceptualisation and Mounting of an Exhibition of the Civil Service on the Socio Economic Development of Mauritius” in the context of the 50\textsuperscript{th} Anniversary of the Independence of Mauritius at the Ministry of Civil Service and Administrative Reforms

- Tuesday 26 June 2018, Mr Mooneswarsingh Mathoorasing, Senior Accounts Officer, attended a meeting of the Committee of Supply at the Ministry of Arts and Culture

- Wednesday 27 June 2018, Mrs Bibi Nassim Meer-Hossen, Library Officer, was delegated to attend the 4\textsuperscript{th} meeting of the Technical Committee on “Conceptualisation and Mounting of an Exhibition of the Civil Service on the Socio Economic Development of Mauritius” in the context of the 50\textsuperscript{th} Anniversary of the Independence of Mauritius at the Ministry of Civil Service and Administrative Reforms
7.4 Conferences and Seminars attended by staff

- 18 & 19 July, 2017 – Mr Premchand Hauroo, Senior Librarian, attended a High Level Discussion organized by the Office of the President on the Need to Engage the Worlds of Art, Nature and Science at the State House, Le Réduit.

- 18 July to 20 July 2017 - Mrs Toolsee Kreetee Ramnauth, Director, attended a UNESCO Regional Conference and Ministerial Roundtable, organised jointly by the Regional Office for Eastern Africa and the Ministry of Arts and Culture.

- 08 & 09 November, 2017 – Miss Helena Lam, Ag. Librarian, attended an international conference on “Global trends in Management, IT and Governance in an e-World (e-MIG) 2017” organised by Open University of Mauritius in collaboration with University of Kwazulu-Natal, South Africa, at the Intercontinental Hotel, Balaclava.


- 16 November, 2017 - Mrs T. K. Ramnauth, Director, attended a one-day international conference on the theme “Emotional Wellbeing in the Workplace” organised by and held at the Greenwich University Pakistan Mauritius Branch Campus, Cybercity, Ebene.

- 22 February, 2018 - Mrs T. K. Ramnauth, Director, attended a half-day workshop on ‘Tracing your roots back to India’ organised by the Mahatma Gandhi Institute at the Subramania Bharati Lecture Theatre, MGI, Moka

- 08 March, 2018 - Mrs T. K. Ramnauth, Director, attended a Round Table on the theme ‘Evolution of Asian Languages in Mauritius Post Independence” organised by the Ministry of Education, Human Resources, Tertiary Education and Scientific Research, at the MGI Auditorium, Moka.

- 13 March 2018 - Mr Mooneswarsingh Mathoorasing, Senior Accounts Officer, attended a half-day workshop to take stock of the preliminary findings by the IMF/AFRITAC South Consultants mission on moving towards accrual accounting, organised by the Ministry of Finance and Economic Development

- 25 & 26 April 2018 - Mr Premchand Hauroo, Senior Librarian, attended a workshop on ‘Open Data’ organised by the National Computer Board.

- 12 June, 2018 – Mrs Veena Suggoona and Mrs Coumaravadee Curoopen, both Library Officers, attended a workshop on the theme “Safeguarding and Promoting the documentary heritage of the Republic of Mauritius” organized by the National Archives Department in the context of the International Archives Day, at the Gold Crest Hotel, Quatre Bornes.

- 27 June, 2018 - Mrs T. K. Ramnauth, Director, attended a Talk and Poster Exhibition on “Synthetic Drug Addiction Among Youth” organised by the Municipal Council of Vacoas-Phoenix in collaboration with the US Embassy, at the Municipal Reception Hall, Vacoas.
Migration to ISO 2015 version
15-hours training course on ISO Auditing conducted by Dr Chris Bungshy of Quensh Dynamics Ltd from 09 to 15 January, 2018 to staff of Library Administration and Finance Departments.

16th October, 2017- Medical check up of National Library staff and tenants of Fon Sing Building by the Ministry of Health and QL. Non-Communicable Diseases screening and Breast and Cervical Cancer Screening test were carried out for 94 persons in all.

18 December, 2017- Annual Get-Together and Lunch organized by the National Library for its staff at the Avalon Golf Estate, Bois Sec, Bois Chéri.
8. CORPORATE MATTERS

8.1 Meetings and Committees attended by the Director

During the period under review, the Director of the National Library attended the following committees and meetings:

- Capital Projects, Ministry of Arts and Culture

- Indentured Labour Route Project – First Meeting of the International Scientific Committee, Aappravasi Ghat Trust Fund


- Cultural Cooperation between the Republic of Mauritius and the Government of the Republic of India, Ministry of Arts and Culture

- Media Library (Mediathèque) Project, Ministry of Arts and Culture

- Music Day 2018, Ministry of Arts and Culture

- 11th World Hindi Conference, Ministry of Arts and Culture

- Committee of Supply, Ministry of Arts and Culture

‘MEMBER OF SELECTION PANEL’

- 03 October 2017 – Mrs Toolsee Kreetee Ramnauth, Director, formed part of the Interview Panel in connection with the recruitment of a Documentation Officer to be responsible for the administration and management of the Digital Library/Documentation Unit at the Mauritius Oceanography Institute

8.2 International Conferences & Seminars

Director’s participation to the General Assembly on ISSN – (International Standard Serial Number) in Paris, France

Mrs Toolsee Kreetee Ramnauth, Director of the National Library had the opportunity to attend the General Assembly of the ISSN Network on 26th and 27th April 2018 in Paris, France.

The ISSN Network family comprises of some 89-member countries, and its mission include, amongst others, to assign ISSNs, maintain a world database of serial publications, acts as a standardisation authority for several publications and helps to distribute information of ISSN and its services.
This year, the ISSN General Assembly received the participation of some 50 countries and Mauritius has been, for the first time, elected to be a member country Governor of the Governing Board.

The presence of the Director at this Assembly highly helped to lobby and persuade countries to vote for Mauritius and promote the presence of our small island, bring our contribution and expertise to the development of the ISSN National Centre and a sense of unity and collective responsibility to the network.

**8.3 Visitors to the National Library**

*25 September, 2017* – Mrs Margot Lyon and Maria Stanton from the American Theological Library Association (ATLA), United States

*09 November, 2017* – Mohamed Omar, Sub-Saharan Africa Manager, ELSEVIER Egypt

*23 April, 2018* – Delegation from Shanxi Library, People’s Republic of China
REPORT OF THE
DIRECTOR OF AUDIT

On the Financial Statements
of the National Library
for the Year ended 30 June 2018

NATIONAL AUDIT OFFICE
REPORT OF THE DIRECTOR OF AUDIT
TO THE BOARD OF THE
NATIONAL LIBRARY

Report on the Audit of the Financial Statements

Opinion

I have audited the financial statements of the National Library, which comprise the statement of financial position as at 30 June 2018, and the statement of financial performance, statement of changes in general fund and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements give a true and fair view of the financial position of the National Library as at 30 June 2018, and of its financial performance and cash flows for the year then ended in accordance with Financial Reporting Standards for Small Entities issued under Section 72 of the Financial Reporting Act.

Basis for Opinion

I conducted my audit in accordance with International Standards of Supreme Audit Institutions. My responsibilities under those standards are further described in the Auditor’s Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the National Library in accordance with the INTOSAI Code of Ethics together with the ethical requirements that are relevant to my audit of the financial statements in Mauritius, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other Information

Management is responsible for the other information. The other information comprises the information included in the annual report of the National Library for the year ended 30 June 2018, but does not include the financial statements and my audit report thereon.

My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon.
In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work I have performed I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Financial Reporting Standards for Small Entities issued under Section 72 of the Financial Reporting Act and in compliance with requirements of the Statutory Bodies (Accounts and Audit Act) and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the National Library’s ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the National Library’s financial reporting process.

Auditor’s Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with International Standards of Supreme Audit Institutions will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with International Standards of Supreme Audit Institutions, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
• Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the National Library’s internal control.

• Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

• Conclude on the appropriateness of management’s use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the National Library’s ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor’s report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor’s report. However, future events or conditions may cause the National Library to cease to continue as a going concern.

• Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Report on Other Legal and Regulatory Requirements

Management’s Responsibility

In addition to the responsibility for the preparation and presentation of the financial statements described above, management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the laws and authorities which govern them.

Auditor’s Responsibility

In addition to the responsibility to express an opinion on the financial statements described above, my responsibility includes expressing an opinion on whether the activities, financial transactions and information reflected in the financial statements are, in all material respects, in compliance with the laws and authorities which govern them. This responsibility includes performing procedures to obtain audit evidence about whether the National Library’s expenditure and income have been applied for the purposes intended by those charged with governance. Such procedures also include the assessment of risks of material non compliance.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.
Opinion on Compliance

Statutory Bodies (Accounts and Audit) Act

I have obtained all information and explanations which to the best of my knowledge and belief were necessary for the purpose of my audit.

In my opinion, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the Statutory Bodies (Accounts and Audit) Act.

Public Procurement Act

The National Library is responsible for the planning and conduct of its procurement. It is also responsible for defining and choosing the appropriate method of procurement and contract type in accordance with the provisions of the Act and relevant Regulations. My responsibility is to report on whether the provisions of Part V of the Act regarding the Bidding Process have been complied with.

In my opinion, the provisions of Part V of the Act have been complied with as far as it appears from my examination of the relevant records.

K. C TSE YUE T CHEONG (MRS)
Director of Audit

National Audit Office
Level 14, Air Mauritius Centre
PORT LOUIS

18 February 2019
FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR

1ST JULY 2017

TO

30TH JUNE 2018

1st & 2nd Floors Fon Sing Building, 12, Edith Cavell Street, Port-Louis
Tel No: 210-7121/211-9891
Fax No: 210-7173
E-Mail: natlib@intnet.mu
Website – http://national-library.govmu.org

September 2018
## Statement of Financial Position as at 30 June 2018

<table>
<thead>
<tr>
<th></th>
<th>Jul 17 - Jun18</th>
<th>Jan16 - Jun17</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Non Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property, Plant and Equipment</td>
<td>3</td>
<td>2,511,943</td>
</tr>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Inventories</td>
<td>5</td>
<td>397,352</td>
</tr>
<tr>
<td>Trade and other Receivables</td>
<td>5</td>
<td>590,408</td>
</tr>
<tr>
<td>Cash &amp; cash equivalents</td>
<td>6</td>
<td>892,718</td>
</tr>
<tr>
<td><strong>TOTAL ASSETS</strong></td>
<td></td>
<td>4,398,420</td>
</tr>
<tr>
<td><strong>FINANCED BY</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General Fund</td>
<td>7</td>
<td>(21,846,130)</td>
</tr>
<tr>
<td>Capital Grant</td>
<td>8</td>
<td>3,888,773</td>
</tr>
<tr>
<td><strong>Non-current Liabilities</strong></td>
<td></td>
<td>(17,757,357.00)</td>
</tr>
<tr>
<td>Employee Benefits (Defined Benefit Plan)</td>
<td>4</td>
<td>12,615,668</td>
</tr>
<tr>
<td>Other employee benefits (Accumulated sick, passage benefits)</td>
<td>16</td>
<td>8,336,650</td>
</tr>
<tr>
<td><strong>Current Liabilities</strong></td>
<td></td>
<td>20,952,718</td>
</tr>
<tr>
<td>Trade and other Payables</td>
<td>10</td>
<td>1,203,059</td>
</tr>
<tr>
<td><strong>TOTAL EQUITY AND LIABILITIES</strong></td>
<td></td>
<td>4,398,420</td>
</tr>
</tbody>
</table>

These financial statements have been approved by the Board on 26 September 2018.

R. Swamber  
Chairperson

P. Bhandoo (Mrs)  
Board Member

Date: ............

The notes on pages 5-12 form part of these financial statements
## NATIONAL LIBRARY

**STATEMENT OF FINANCIAL PERFORMANCE FOR THE FINANCIAL YEAR ENDING 30 JUNE 2018**

<table>
<thead>
<tr>
<th>Notes</th>
<th>Jul 17-Jun18</th>
<th>Jan16-Jun17</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REVENUE</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Revenue Grant</td>
<td>9</td>
<td>20,612,437</td>
</tr>
<tr>
<td>Deferred Income</td>
<td></td>
<td>775,119</td>
</tr>
<tr>
<td>Other Income</td>
<td>14</td>
<td>349,952</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td></td>
<td>21,737,508</td>
</tr>
<tr>
<td><strong>EXPENSES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Staff Cost</td>
<td>12</td>
<td>16,384,866</td>
</tr>
<tr>
<td>Administrative Cost</td>
<td>13</td>
<td>8,381,261</td>
</tr>
<tr>
<td>Depreciation of Assets</td>
<td>3.2</td>
<td>775,119</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td></td>
<td>25,541,076</td>
</tr>
<tr>
<td>Surplus/ (Deficit) for the year</td>
<td></td>
<td>(3,803,568.00)</td>
</tr>
</tbody>
</table>
## Statement of Cash Flows for the Financial Year Ending 30 June 2018

<table>
<thead>
<tr>
<th></th>
<th>Jul 17-Jun18</th>
<th>Jan 16-Jun17</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating Activities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Surplus/(Deficit) for the year</td>
<td>(3,603,568)</td>
<td>(3,007,604)</td>
</tr>
<tr>
<td>Adjustment for item not involving cash</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Depreciation for the year</td>
<td>775,119</td>
<td>727,233</td>
</tr>
<tr>
<td>Deferred Income</td>
<td>(775,119)</td>
<td>(727,233)</td>
</tr>
<tr>
<td>Increase/(Decrease) in Pension Liability</td>
<td>1,966,432</td>
<td>2,250,931</td>
</tr>
<tr>
<td>Provision for employee benefits</td>
<td>655,010</td>
<td>701,204</td>
</tr>
<tr>
<td>Passage Benefits forfeited</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>NET CASH GENERATED FROM OPERATING ACTIVITIES</strong></td>
<td>(1,182,126)</td>
<td>(55,469)</td>
</tr>
<tr>
<td><strong>Working Capital Changes</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Increase)/Decrease in Accounts Receivables</td>
<td>456,746</td>
<td>777,051</td>
</tr>
<tr>
<td>(Increase)/Decrease in Inventories</td>
<td>39,837</td>
<td>7,122</td>
</tr>
<tr>
<td>(Decrease)/Increase in Accounts Payable</td>
<td>(1,156,174)</td>
<td>(558,075)</td>
</tr>
<tr>
<td><strong>NET MOVEMENT IN WORKING CAPITAL</strong></td>
<td>(659,501)</td>
<td>226,098</td>
</tr>
<tr>
<td><strong>Investing Activities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchase of Property, Plant &amp; Equipment</td>
<td>(1,925,313)</td>
<td>(788,274)</td>
</tr>
<tr>
<td>Sale of Property, Plant and Equipment</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>NET CASH USED IN INVESTING ACTIVITIES</strong></td>
<td>(1,925,313)</td>
<td>(788,274)</td>
</tr>
<tr>
<td><strong>Financing Activities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Grant</td>
<td>1,925,313</td>
<td>2,165,105</td>
</tr>
<tr>
<td><strong>Net cash used in Financing Activities</strong></td>
<td>1,925,313</td>
<td>2,165,105</td>
</tr>
<tr>
<td><strong>Net (Decrease)/Increase in Cash and Cash equivalents</strong></td>
<td>(1,841,717.00)</td>
<td>1,547,460</td>
</tr>
<tr>
<td>Cash and Cash equivalents at beginning of year</td>
<td>2,734,433</td>
<td>1,186,973</td>
</tr>
<tr>
<td><strong>Cash and cash equivalents for the year ended 30 June 2017</strong></td>
<td>892,716</td>
<td>2,734,433</td>
</tr>
</tbody>
</table>
## STATEMENT OF CHANGES IN GENERAL FUND FOR THE FINANCIAL YEAR ENDING 30 JUNE 2018

<table>
<thead>
<tr>
<th></th>
<th>Jul 17-Jun18</th>
<th>Jan16-Jun17</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Rs</td>
<td>Rs</td>
</tr>
<tr>
<td>Opening balance</td>
<td>17,842,582.00</td>
<td>14,834,958.00</td>
</tr>
<tr>
<td>Accumulated surplus / (Deficit) for the year</td>
<td>3,603,568.00</td>
<td>3,007,604.00</td>
</tr>
<tr>
<td>Amount forfeited (Passage Benefits)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Closing Balance</strong></td>
<td>21,646,130.00</td>
<td>17,842,582.00</td>
</tr>
</tbody>
</table>
# NATIONAL LIBRARY
## NOTES TO THE ACCOUNTS
### FOR THE FINANCIAL YEAR ENDING 30 JUNE 2018

## 5 TRADE & OTHER RECEIVABLES

<table>
<thead>
<tr>
<th></th>
<th>Jul 17-Jun18</th>
<th>Jan16-Jun17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prepayments</td>
<td>80,612</td>
<td>66,405</td>
</tr>
<tr>
<td>Car Loan</td>
<td>497,797</td>
<td>973,750</td>
</tr>
<tr>
<td>Deposit with CEB</td>
<td>18,000</td>
<td>11,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>996,409</strong></td>
<td><strong>1,050,155</strong></td>
</tr>
</tbody>
</table>

## 6 CASH AND CASH EQUIVALENT AS AT 30 JUNE 2018

<table>
<thead>
<tr>
<th></th>
<th>Rs</th>
<th>Rs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Savings Account</td>
<td>7,033</td>
<td>7,033</td>
</tr>
<tr>
<td>Current Account</td>
<td>984,100</td>
<td>2,726,805</td>
</tr>
<tr>
<td>Petty Cash</td>
<td>1,583</td>
<td>595</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>892,716</strong></td>
<td><strong>2,734,433</strong></td>
</tr>
</tbody>
</table>

## 7 GENERAL FUND

<table>
<thead>
<tr>
<th>Description</th>
<th>Jul 17-Jun18</th>
<th>Jan16-Jun17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Opening Balance</td>
<td>(17,642,562.00)</td>
<td>(14,834,958.00)</td>
</tr>
<tr>
<td>(Deficit)Surplus of income over expenditure for the year</td>
<td>(3,607,607.00)</td>
<td>(3,007,804.00)</td>
</tr>
<tr>
<td>Passage Benefits forfeited</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Closing Balance</strong></td>
<td><strong>(21,650,169.00)</strong></td>
<td><strong>(17,842,562.00)</strong></td>
</tr>
</tbody>
</table>

## 8 GRANT - CAPITAL

<table>
<thead>
<tr>
<th>Description</th>
<th>Jul 17-Jun18</th>
<th>Jan16-Jun17</th>
</tr>
</thead>
<tbody>
<tr>
<td>As at 30 June 2017</td>
<td>2,738,579</td>
<td>1,300,708</td>
</tr>
<tr>
<td>Transfer from Recurrent Grant (recurrent grant used per Capital expenditure)</td>
<td>1,787,563</td>
<td>788,274</td>
</tr>
<tr>
<td>Capital grant received from Ministry of Arts and Culture</td>
<td>137,750</td>
<td>1,370,830</td>
</tr>
<tr>
<td>Deferred Income</td>
<td>(775,119.00)</td>
<td>(727,233.00)</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>3,888,773</strong></td>
<td><strong>2,738,579</strong></td>
</tr>
</tbody>
</table>

## 9 GRANT - RECURRENT

<table>
<thead>
<tr>
<th>Description</th>
<th>Jul 17-Jun18</th>
<th>Jan16-Jun17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount received during the period</td>
<td>22,400,000</td>
<td>32,698,200</td>
</tr>
<tr>
<td>Less Amount devoted to capital expenditure</td>
<td>(1,787,563.00)</td>
<td>(788,274.00)</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>20,612,437</strong></td>
<td><strong>31,910,526</strong></td>
</tr>
</tbody>
</table>

## 10 TRADE & OTHER PAYABLES

<table>
<thead>
<tr>
<th>Description</th>
<th>Jul 17-Jun18</th>
<th>Jan16-Jun17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accumulated Sick Leaves (Amt due within one year)</td>
<td>0</td>
<td>457,365</td>
</tr>
<tr>
<td>Passage Benefits</td>
<td>439,345</td>
<td>942,702</td>
</tr>
<tr>
<td>Car Loan</td>
<td>497,797</td>
<td>973,750</td>
</tr>
<tr>
<td>Repairs &amp; Maintenance of Vehicle</td>
<td>21,398</td>
<td>0</td>
</tr>
<tr>
<td>Refund of Unutilised Sick Leave</td>
<td>0</td>
<td>900</td>
</tr>
<tr>
<td>Electricity</td>
<td>111,082</td>
<td>94,025</td>
</tr>
<tr>
<td>Office Expenses</td>
<td>233</td>
<td>210</td>
</tr>
<tr>
<td>World Book Day</td>
<td>0</td>
<td>79,725</td>
</tr>
<tr>
<td>Telephone</td>
<td>20,887</td>
<td>10,631</td>
</tr>
<tr>
<td>Travelling</td>
<td>1,448</td>
<td>1,204</td>
</tr>
<tr>
<td>Board and Committee Fees</td>
<td>32,690</td>
<td>0</td>
</tr>
<tr>
<td>Allowances</td>
<td>2,154</td>
<td>0</td>
</tr>
<tr>
<td>Repairs &amp; Maintenance</td>
<td>5,770</td>
<td>0</td>
</tr>
<tr>
<td>Office Furniture</td>
<td>0</td>
<td>26,700</td>
</tr>
<tr>
<td>Miscellaneous Expenses</td>
<td>25,600</td>
<td>16,790</td>
</tr>
<tr>
<td>End of Year Bonus</td>
<td>0</td>
<td>1,225</td>
</tr>
<tr>
<td>Basic Salary</td>
<td>0</td>
<td>22,050</td>
</tr>
<tr>
<td>Family Protection Scheme</td>
<td>0</td>
<td>441</td>
</tr>
<tr>
<td>Pension Contribution</td>
<td>0</td>
<td>1,985</td>
</tr>
<tr>
<td>Printing &amp; Stationery</td>
<td>34,750</td>
<td>0</td>
</tr>
<tr>
<td>Overtime</td>
<td>9,925</td>
<td>1,925</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>1,203,059</strong></td>
<td><strong>2,386,232</strong></td>
</tr>
</tbody>
</table>

## 11 RELATED PARTY TRANSACTIONS

The immediate and ultimate controlling party of the National Library is the Government of Mauritius.

The Library has no related party transactions.
### 12 STAFF COSTS

<table>
<thead>
<tr>
<th>Item</th>
<th>Jul 17-Jun 18</th>
<th>Jan 18-Jun 17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>9,666,653</td>
<td>14,709,962</td>
</tr>
<tr>
<td>Travelling</td>
<td>937,179</td>
<td>1,409,603</td>
</tr>
<tr>
<td>Passage Benefits</td>
<td>458,726</td>
<td>696,833</td>
</tr>
<tr>
<td>Staff Development, Training</td>
<td>59,330</td>
<td>89,579</td>
</tr>
<tr>
<td>End of Year Bonus</td>
<td>803,362</td>
<td>833,730</td>
</tr>
<tr>
<td>Allowances</td>
<td>171,183</td>
<td>62,269</td>
</tr>
<tr>
<td>National Savings Fund</td>
<td>132,290</td>
<td>204,838</td>
</tr>
<tr>
<td>Civil Service Family Protection Scheme</td>
<td>12,882</td>
<td>18,902</td>
</tr>
<tr>
<td>Family Protection Scheme</td>
<td>179,377</td>
<td>276,224</td>
</tr>
<tr>
<td>Pension Contribution</td>
<td>2,831,593</td>
<td>3,572,744</td>
</tr>
<tr>
<td>Overtime</td>
<td>77,275</td>
<td>31,206</td>
</tr>
<tr>
<td>Uniform Allowance</td>
<td>49,746</td>
<td>60,466</td>
</tr>
<tr>
<td>Refund of Unutilised Sick Leave</td>
<td>428,769</td>
<td>447,842</td>
</tr>
<tr>
<td>Salary Compensation</td>
<td>93,660</td>
<td>99,460</td>
</tr>
<tr>
<td>National Pension Scheme</td>
<td>6,896</td>
<td>5,219</td>
</tr>
<tr>
<td>Refund of Internet</td>
<td>6,000</td>
<td>0</td>
</tr>
<tr>
<td>Cash in lieu of duty remission on car</td>
<td>302,400</td>
<td>453,600</td>
</tr>
<tr>
<td>Accumulated sick leave</td>
<td>25,043</td>
<td>457,389</td>
</tr>
<tr>
<td>NPS Levy</td>
<td>2,226</td>
<td>1,514</td>
</tr>
<tr>
<td>Vacation Leave</td>
<td>137,711</td>
<td>698,505</td>
</tr>
<tr>
<td>Arrears Pension</td>
<td>0</td>
<td>1,985</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>18,384,896</strong></td>
<td><strong>24,111,860</strong></td>
</tr>
</tbody>
</table>
## 14 OTHER INCOME

<table>
<thead>
<tr>
<th>Item</th>
<th>Jul 17-Jun18</th>
<th>Jan 16-Jun17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sundry receipts</td>
<td>38,196</td>
<td>60,164</td>
</tr>
<tr>
<td>World Book Day</td>
<td>263,500</td>
<td>689,100</td>
</tr>
<tr>
<td>Sale of publications (Maunten Authors)*</td>
<td>4,720</td>
<td>4,530</td>
</tr>
<tr>
<td>Refund of excess board fees</td>
<td>0</td>
<td>11,584</td>
</tr>
<tr>
<td>Refund prldm</td>
<td>34,552</td>
<td></td>
</tr>
<tr>
<td>Miscellaneous Receipts</td>
<td>8,984</td>
<td>22,091</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>349,952</strong></td>
<td><strong>787,469</strong></td>
</tr>
</tbody>
</table>

## 15 OTHER EMPLOYEE BENEFITS

<table>
<thead>
<tr>
<th></th>
<th>Vacation Leave **</th>
<th>Accumulated Sick Leave</th>
<th>Passage Benefits</th>
<th>Total Acc. Sick Leave &amp; P.Benefits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Jul17-Jul18</td>
<td>Jul16-Jul17</td>
<td>Jul17-Jul18</td>
<td>Jul16-Jul17</td>
</tr>
<tr>
<td></td>
<td>Rs</td>
<td>Rs</td>
<td>Rs</td>
<td>Rs</td>
</tr>
<tr>
<td>At start of the year</td>
<td>3,648,811</td>
<td>2,950,806</td>
<td>3,261,549</td>
<td>3,097,965</td>
</tr>
<tr>
<td>Increase during the year</td>
<td>137,711</td>
<td>698,505</td>
<td>483,432</td>
<td>163,584</td>
</tr>
<tr>
<td>Payments during the year</td>
<td>(229,052)</td>
<td>(399,483)</td>
<td>(370,394)</td>
<td>(531,169)</td>
</tr>
<tr>
<td>Adjustment</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>At end of the year</td>
<td>3,788,522</td>
<td>3,548,811</td>
<td>3,515,629</td>
<td>3,261,549</td>
</tr>
</tbody>
</table>

## 16 INVENTORIES

Inventories consist mainly of publications, microfilm and laminating materials.

* As at 30 June 2018, stock of unsold copies of books of Maunten Authors to the value of Rs123,565 are kept at the National Library.