SCHEME OF SERVICE

Organisation:
National Library

Post:
Binder

Salary:
Rs 15745 x 260 – 17825 x 275 – 18925 x 300 – 19525 x 325 – 21475 x 375
– 22225 x 400 – 23425 x 525 – 26050 x 675 – 27400 x 825 – 28225 (NL 5)

Qualifications:
A. A Cambridge School Certificate or Passes obtained on
one certificate at the General Certificate of Education
" Ordinary level" either (i) in five subjects including
English Language with at least Grade C in any two
subjects or (ii) in six subjects including English
Language with at least Grade C in any one subject.

B. The National Trade Certificate (Level 3) in Printing
issued by the Mauritius Examinations Syndicate and
the Industrial Vocational Training Board.

OR

Equivalent qualifications to "A and B" above
acceptable to the National Library Board.

Experience in bookbinding work will be an advantage.

Duties:

1. To do strong, case, flush and from-quarter-to-full
   binding as well as guiding, folding, punching, trimming,
   stitching and collating.

2. To operate light industrial equipment found in the
   bindery.

3. To make book cases for hardbound books.

4. To perform such cognate duties as may be assigned.

Certified correct

Date: 22 May 2000

for Acting Permanent Secretary